

Arthur Board Meeting Minutes

Tuesday February 4, 2020

2:00 pm

Sadleir House, Arthur Office

In Attendance: Lubna Sadek (Co-Editor, recording minutes), Leina Amatsuji-Berry (Co-Editor), Daniel Taro (Business Manager), Dante Pettapiece, Nick Taylor, Robert Gibson (Called in)

Regret(s): Zoë Easton

Agenda

- I. Approval of Agenda
- II. Approval of Arthur General Meeting Minutes of January 25, 2020
- III. Editors Reports
- IV. Intros and Appointment of Directors Roles
- V. Any other Business
- VI. Adjournment

Call to order at 2:26 pm

I. Approval of Agenda

Motioned by Nick

Seconded by Danny

Unanimous (motion passes)

II. Approval of Arthur General Meeting Minutes of January 25, 2020

Rob: Dante phoning in was not reflected in the minutes.

Danny: looked through the minutes, saw Dante was noted to have called in the minutes by the attendance.

Motioned Nick

Seconded by Dante

Unanimous (motion passes)

III. Editors reports:

- Finances and spending while the board was dissolved, followed the last approved budget by the last board. Hired Danny as Business Manager, within the Non-TWSP/TIP budget line, renewed contracts with all TWSP staff writers, and in process of hiring a new TI staff position. Bought extra storage for the GoogleDrive under the web hosting budget line.
- Making sure everyone understands why we have a new board: not having quorum on the previous board, Arthur needed members to join and vote on a new board, members can still show interest in joining the board, and now non-members have the chance to be voted in by the new board.
- New hiring model: switched the roles and titles of Sub-Editors to Staff Writers/Reporters to better fit the role of staff and what they are currently doing. Volunteer coordination of submissions was difficult, so the staff primarily write for the paper, and still encourage others to write/collaborate with other community members and organizations.

Rob: yeah it was a challenging, kind of playing cat and mouse. This is a better model.

Dante: Can we help find people to write? I see some people just don't know that they can submit to Arthur.

Nick: agrees, they [students] don't know, and as a board we should encourage people to write for Arthur and make them aware of the paper and opportunities here.

Leina: we think this is great, we didn't have as many students on our board before so this would be great to engage students and make them aware this is a student paper.

We've also had low attendance at story meetings, thinking of rescheduling cause its useful to have face to face contact with community members and students with the paper, so it's really important to have it.

Dante: inquired if board members are expected to come or if it would help.

Editors: would be great and helpful but not mandatory.

Danny: I could be available especially with shift of the meeting to Tuesday

IV. Intros and Appointment of Directors Roles

Nick: To be transparent, I wish to run as Editor in the spring so perhaps it would be better to hold a position that won't be impacted by resignation too much such as secretary

Danny: Being transparent that he is business manager, and doesn't want there to be a conflict of interest with his current role as a staff member and board member

Dante: internal affairs and president positions are of interest, has previous board experience and comfortable with any of these roles

Rob: CRSP clarification in the policies and procedures

Board can't find an answer

Danny: External Affairs Commissioner role might be best due to the nature of his position as Business Manager would help

Rob: Interested in Internal affairs Commissioner

Dante: If everyone's okay, I'll bid for president

Lubna : So now we can vote and update Zoë after?

Danny: Well Zoë will be left with treasurer, if she wants it

Lubna: Perhaps Nick, if you would like to be Treasurer it will be a good way to learn about the finances of Arthur before running for the position of Editor

Nick: Agrees

Danny: Agrees, and this way Zoë might appreciate a less demanding position, such as Secretary of the board

Motion to approve the following board member positions:

Dante - President

Zoë - Secretary

Nick - Treasurer

Danny - External Affairs Commissioner

Rob - Internal Affairs Commissioner

Motioned by Nick

Seconded by Rob

Unanimous (motion passes)

V. Any other Business

Motion to move to in camera session

Motioned by Danny

Seconded by Nick

Unanimous (motion passes)

>>> In Camera Session<<<

Motion to move to out of camera session

Motioned by Danny

Seconded by Dante

Unanimous (motion passes)

Danny: I think we are lucky to have the board we do, full of members who are committed to the organization and want to see it improve. With that I think as a board we should draft a code of conduct on what we expect from each other, and our roles on the board

Dante: Do we not have one?

Leina: nothing too official or nothing to outline ground rules for board members, volunteers, writers to follow such as don't harass each other. Sam the coordinator of OPIRG sent us a useful package of information about Boards, which would be a very useful place to start in creating a code of conduct for the board.

Rob: for the record Im a member of the OPIRG board

Dante: next board meeting we can look through the policies to come up with a plan

Rob: Ill look at the OPIRG papers if that's okay

Leina: Sam seems open to share info from OPIRG

VI. Adjournment

Motioned by Dante

Seconded by Danny

Unanimous (motion passes)

Meeting Adjourned at 3:25 pm